



COMMISSION REGULAR MEETING AGENDA

September 24, 2024

To be held virtually via MS Teams and in person at the Seattle-Tacoma International Airport – Conference Center, International Room, located at 17801 International Blvd, Seattle WA, Mezzanine Level. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 251 172 405#

ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment (in accordance with the Commission's bylaws) on Commission agenda items or on topics related to the conduct of Port business will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes. Written comments are accepted three days prior to the meeting and before 9 a.m. on the day of the meeting. Late written comments received after the meeting, but no later than the day following the meeting, will be included as part of the meeting record.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and agenda item or topic related to the conduct of Port business you wish to speak to by 9:00 a.m. PT on Tuesday, September 24, 2024. **(Please be advised that public comment is limited to agenda items and topics related to the conduct of Port business only.)** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on agenda items and topics related to the conduct of Port business.

For additional information, please contact commission-public-records@portseattle.org.

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of Minutes of the Regular Meeting of September 10, 2024. **(no enclosure)**

8b. Authorization for the Executive Director to Execute a Project-Specific Design Services Contract, and to Complete Preliminary Project Work for the Rental Car Facility Customer Service Building Re-Demising Project at Seattle-Tacoma International Airport, in the Amount of \$2,000,000. (CIP #C801209) **([memo](#) and [presentation](#) enclosed)**

8c. Authorization for the Executive Director to Enable the Remaining Budget of \$15,922,000 for the Primary Fire Station Project at Seattle-Tacoma International Airport and to Execute the Maximum Allowable Construction Cost Contract Amendment, Any Related Project Change Orders, Amendments, Work Authorizations, Purchases, and Contracts, and to Take Any Action Necessary to Support and Deliver the Project Within the Approved Total Project Budget of \$29,922,000. (CIP#C801256) **([memo](#) and [presentation](#) enclosed)**

10. NEW BUSINESS

10a. Authorization for the Executive Director to Execute Multiple Contracts Over the Next Ten Years in Support of the Airport Dining and Retail Program Including Marketing and Advertising; In-Terminal Entertainment and Cultural Connection Activations; Sounds of SEA Music Program; Mobile Ordering Platform Along with the Associated Hardware; and Concessionaire Supplemental Expenditures/Contracts, and to Approve Funding for the Contracts from the Tenant Marketing Fund in an Amount up to \$29,500,000 and Port Funding through the Airport Development Fund in an Amount up to \$6,500,000. **([memo](#) and [presentation](#) enclosed)**

10b. Authorization for the Executive Director to Advertise and Execute a Service Agreement for Design and Engineering Services for the Airfield Capital Improvement Program with the Combined Value Not-to-Exceed \$28,000,000; to Authorize Design and Preparation of Construction Documents for the 2026-2030 Airfield Program at the Seattle-Tacoma International Airport; to Procure Long Lead Material Items; to Enter into Agreements with the Federal Aviation Administration and/or Other Public Agencies for the Evaluation of Impacts, Protection and/or Relocation of Utilities and Performance of Flight Checks; and to Approve the Use of a Project Labor Agreement for Each Year's Construction Contract, for a Total Request in the Amount of \$71,000,000 of a Total Estimated Program Cost of \$400,000,000. (CIP#C801379) **([memo](#) and [presentation](#) enclosed)**

11. PRESENTATIONS AND STAFF REPORTS

11a. 2025 Central Services Preliminary Budget and Portwide Rollup Briefing. **([memo](#) and [presentation](#) enclosed)**

11b. Port of Seattle Police Department Update and Annual Report. **([memo](#), [report](#), and [presentation](#) enclosed)**

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT